



How tech-savvy should parents be to help their child with **Google Classroom**?

You do not need to be a technology expert to help your child with **Google Classroom**. Basic computer skills and a willingness to learn are sufficient to help your child navigate **Google Classroom** effectively.





Older kids may only require a little assistance since **Google Classroom** is designed to be simple and user-friendly. Also, there are many online resources that they can tap for help.

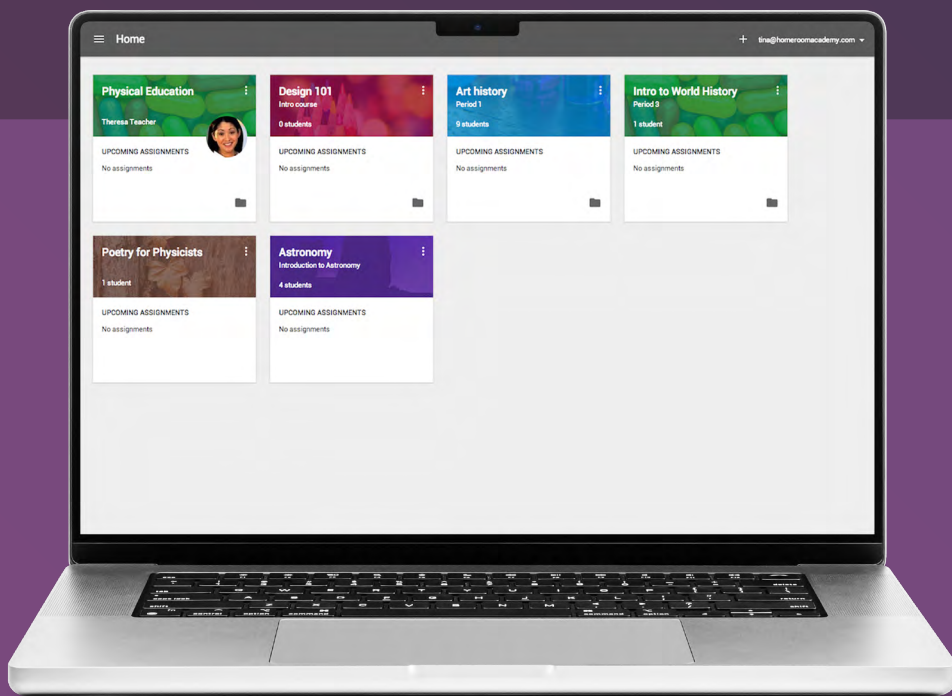
However, if your child is younger, it will help if you are familiar with the interface and features of **Google Classroom**.

Here are some other key points that you can do to provide appropriate support to your child:

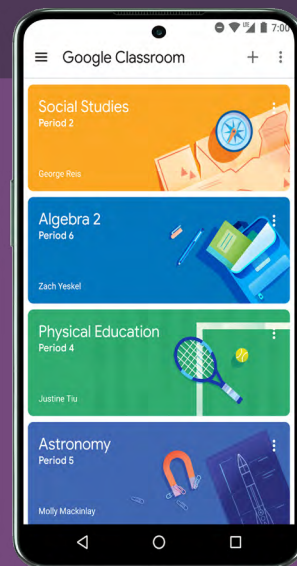
1

Familiarize yourself with the basic interface of Google Classroom both for the web and mobile app versions.

Google Classroom Interface



Web Version



App Version

Both versions provide easy viewing of assignments, grades, and announcements without needing advanced technical skills.

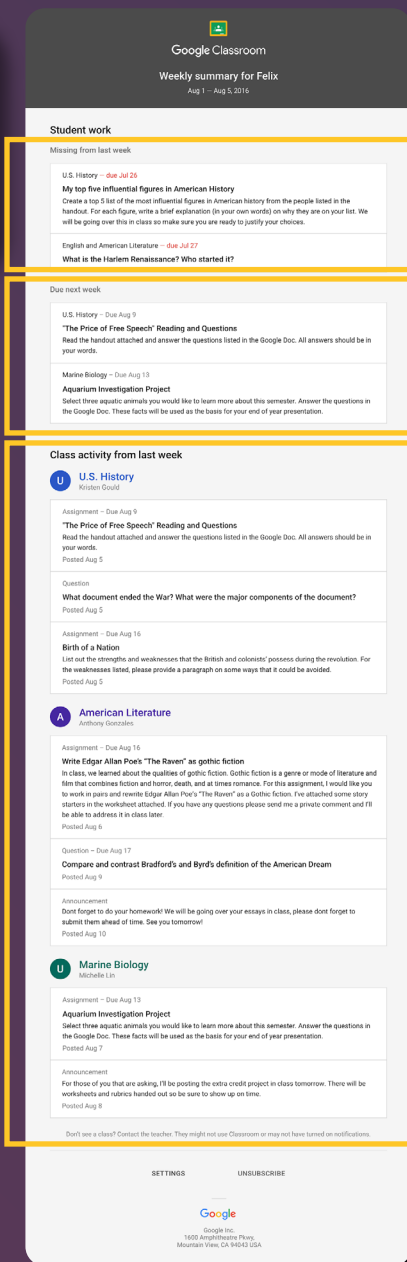
Here are some other key points that you can do to provide appropriate support to your child:

2

Inquire with your child's teacher about the Guardian Email Summaries.

Instead of using your child's authorized account in **Google Classroom** or peeking at their grades over their shoulder, you can keep updated about their learning progress by availing of this special feature.

If enabled by the teacher or the **Google Workspace for Education** administrator of your child's school, this feature will allow you to receive daily or weekly emails about your child's work in a specific class, including:



a Missing work

Assignments that were not yet submitted at the time the email summary was generated

b Upcoming work

Assignments that are due today and in the coming days

c Class activity

Recent announcements, assignments, and questions posted by the teacher

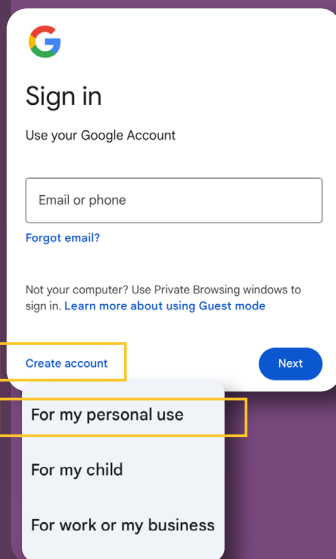
Here are some other key points that you can do to provide appropriate support to your child:

3 Have your own Google Account.

If you don't have your own **Google account**, here are easy steps to follow:

a Visit the Google Account sign-in page:
<https://accounts.google.com/signin>

b Tap **Create account** and select **For my personal use**.



Sign in

Use your Google Account

Email or phone

[Forgot email?](#)

Not your computer? Use Private Browsing windows to sign in. [Learn more about using Guest mode](#)

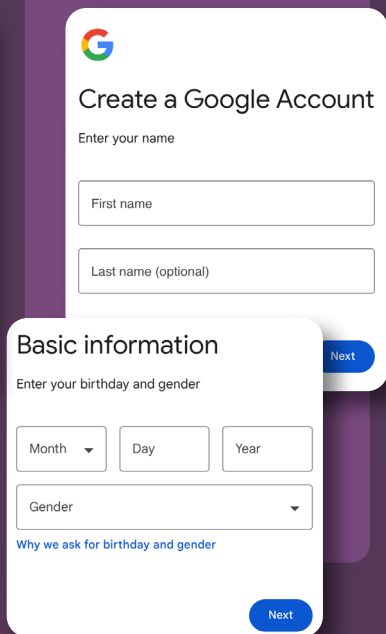
Create account Next

For my personal use

For my child

For work or my business

c Enter your **name**, **birthday**, and **gender**.



Create a Google Account

Enter your name

First name

Last name (optional)

Basic information

Enter your birthday and gender

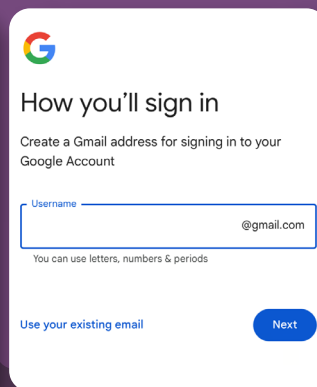
Month Day Year

Gender

[Why we ask for birthday and gender](#)

Next

d Choose a suggested **username** or create your own.



How you'll sign in

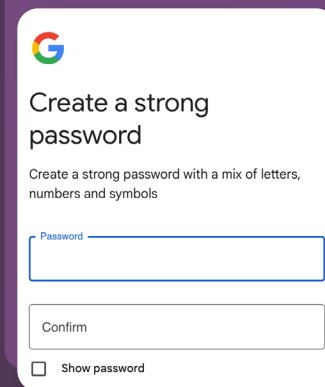
Create a Gmail address for signing in to your Google Account

Username @gmail.com

You can use letters, numbers & periods

Use your existing email Next

e Set and confirm your **password**.



Create a strong password

Create a strong password with a mix of letters, numbers and symbols

Password

Confirm

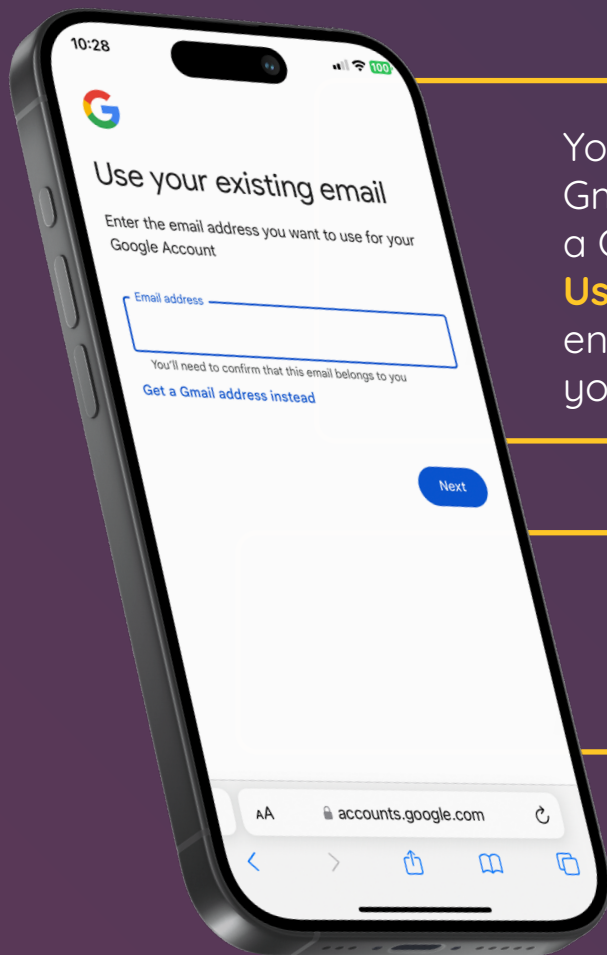
Show password

After this, you can add a recovery email, review your account info, and agree to the privacy and terms.

Congratulations! You now have your own **Google Account**.

Here are some other key points that you can do to provide appropriate support to your child:

3 Have your own Google Account.



TIP # 1

You can use an existing non-Gmail email address to create a Google Account. Simply select **Use your email address** and then enter the code that will be sent to your existing email to verify.

TIP # 2

If using a mobile device, the password to a Google App is not case-sensitive.

Here are some other key points that you can do to provide appropriate support to your child:

4 Learn how to use other Google Applications.

Google



Docs

Drive

Meet

Chat

Calendar

Forms

Slides

Learning how to use **other Google applications** like **Docs, Drive, Meet, Chat, Calendar, Slides,** and **Forms** are not strictly necessary but can greatly boost your ability to engage with your child's education and foster effective communication with the school and their teachers.

Here are some other key points that you can do to provide appropriate support to your child:

5 **Remind your child about common courtesies when interacting online.**

Here are some of them:



a Be kind and respectful.

Your child should show the same kindness and respect in online interactions that are expected of them in face-to-face conversations. Remind them to be courteous always and consider the words they will use as these can affect people. Talking negatively about a classmate or discussing other people's private matters is never acceptable, even in face-to-face conversations.

b Use appropriate language and tone.

Inform your child that the use of all caps or excessive exclamation marks in chats can be perceived as shouting or demonstrating aggressive behavior. Encourage them to use proper language always when replying to a post in Google Classroom.

Here are some other key points that you can do to provide appropriate support to your child:

5 Remind your child about common courtesies when interacting online.

Here are some of them:

HELLO! 😊

Hey!! 😏

THX! 😘



c Be mindful of using appropriate emojis.

Remind your child to be careful when using emojis in their messages. For example, a kiss emoji can seem friendly, but it can also make others feel uncomfortable. Encourage them to consider first, their relationship with the person they are messaging and second, the context of their conversation before adding emojis. By doing this, they can prevent misunderstandings and ensure their messages are clearly understood.

d Respect copyright and intellectual property.

Your child should understand that it is important to always give credit to the original creators of pictures, music, and other information that they want to share in class. By simply saying who made it and asking permission before using it, your child is showing respect for the hard work and creativity of others.

References

- 1** Salley, Kausar. 2023, June 19. *A Complete Guide to the 15+ Google Workspace Apps. Make Use Of.*
<https://www.makeuseof.com/complete-guide-to-google-workspace-apps/>
- 2** Google Help. (2024). *How do I create a new Google Account?*
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- 4** Safes. (2023, July 04). *13 Online Etiquette Rules Every Parent Should Teach.*
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Image Sources:

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<https://www.freepik.com>
- 6** San Francisco Unified School District. (2021, August 11). *Google Classroom: Guardian Email Summaries. SFUSD.*
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