SEAMEO INNOTECH

SEAMEO INNOTECH MT4T WEBSITE

User Guide for Forum

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Introduction

SEAMEO INNOTECH's Mobile Technologies for Teachers (MT4T) is a teacher resource kit that promotes the use of mobile technology in Southeast Asian educational settings. The kit provides a basic guide in using mobile devices, such as smart phones and tablets and their accompanying applications, as tools for teaching and learning in the classroom and for teachers' personal and professional development.

One of the core features of the MT4T website is the Forum section where users can create, view, search and join preferred forum topics. This document provides instructions for the end user to properly use the MT4T Forums.
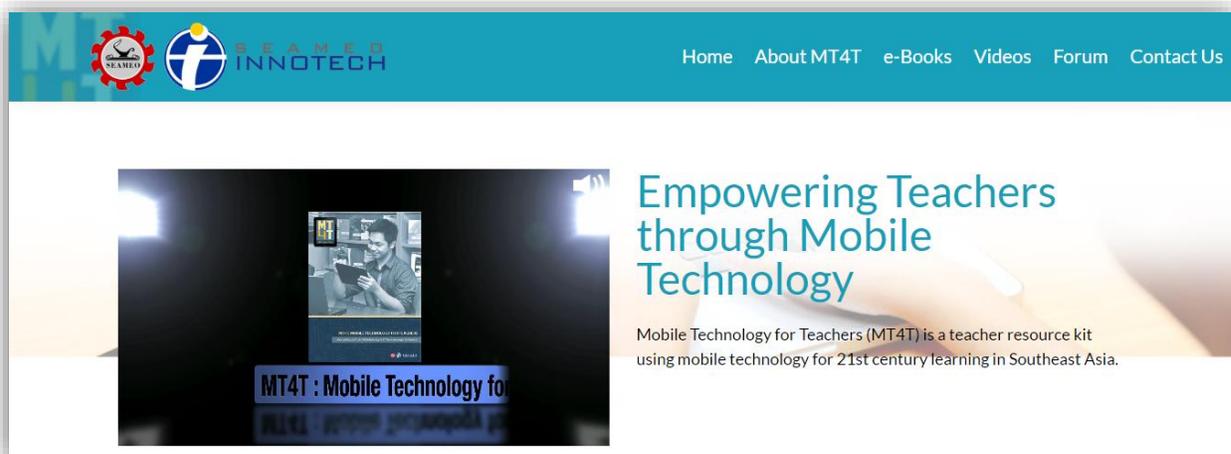

Empowering Teachers through Mobile Technology

Mobile Technology for Teachers (MT4T) is a teacher resource kit using mobile technology for 21st century learning in Southeast Asia.

Accessing MT4T Forum

An **End User** is anyone who will only be able to view the front-end of MT4T website and will not be required for any login information. However, to be able to create and join forum conversations, the end user will be required to create an account and log in.
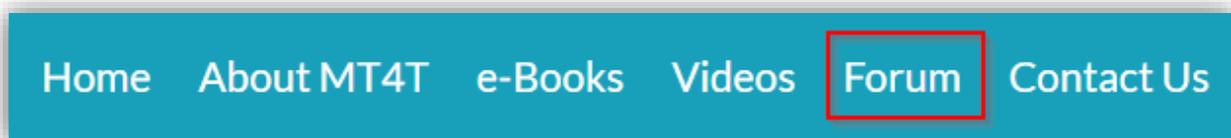
Step 1:

Access the MT4T website at http://www.seameo-innotech.org/mt4t

Step 2:

Click the **Forum** tab in the header.

You will be able to view the list of all available forum topics. Click on the desired topic to view related conversations.

Log in

It is required for an end-user to log in to create a forum or join an existing forum conversation.

Step 1:

Provide your username and password.

Step 2:

Then, click the **Sign** in button.

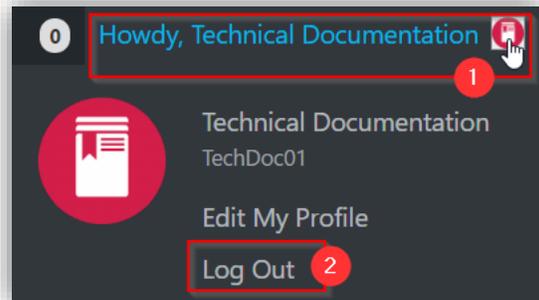| **TIP:** |
| --- |
| You may use your social networking accounts (i.e. Facebook, Google +, or Twitter) to log in to the system by clicking its icon. A pop-up window will appear to redirect to the social networking site for logging in. Once logged in, it will redirect back to the MT4T website. |

Log out

Always ensure that you log out of the site when it is not in use for security purposes. To log out, follow the simple steps below.

Step 1:
Hover cursor on the account profile.

Step 2:
Click **Log out**.
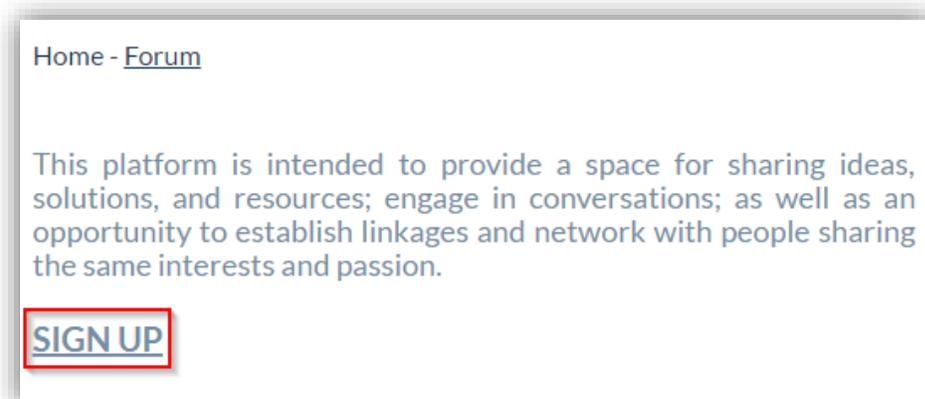

Sign Up

If you do not have an existing account, click SIGN UP.

Then, follow the steps below:

Step 1:

Provide the **Account Details**.

Step 2:

Provide the **Profile Details**.

Step 3:

Then, click the **Complete Sign Up** button.

COMPLETE SIGN UP

Join Forum Conversation

You must be logged in to the system to be able to join a forum conversation.

LOGIN

You are already logged in.

Step 1:

Click the preferred forum topic.

AUTHOR	TOPIC	VIEWS	REPLIES	DATE POSTED
heru	trial	2	1	November 14, 2016
Clint Ma. Coll	How can i download e-Books?	2	1	September 26, 2016
aury atienza-santos	How can I make use of this toolkit for my school?	1	0	November 18, 2016
Apip 104	We Are One	1	0	November 14, 2016

Viewing 4 topics - 1 through 4 (of 4 total)

Step 2:

View all conversations in the chosen forum.

Home - Forum - How can i download e-Books?

How can i download e-Books?

September 26, 2016 at 7:56 am   REPLY   REPORT #344

Help me download ebooks please

Clint Ma. Coll
Keymaster

Author   Replies

January 6, 2017 at 3:20 pm   REPLY   REPORT #992

read the user guide. just check if it's updated.
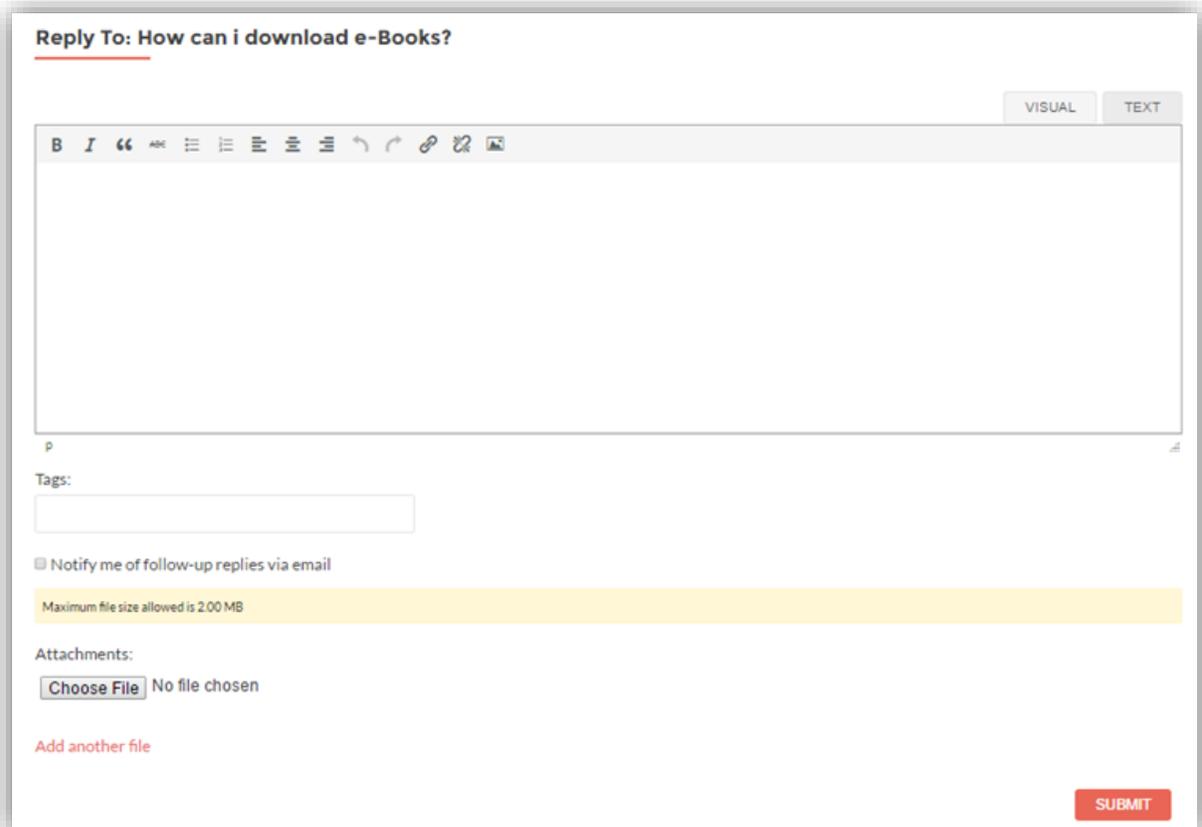
Aury Atienza-
Santos
Participant

Step 3:

To comment, reply, and join forum conversation, click the **Reply link** or scroll down for the **Reply box**. You may also click the **Report** button, if the comments or posts contain inappropriate and malicious content. This will notify the admin who will then verify the report.
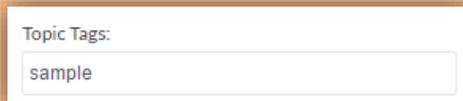

Step 4:

Type in your message in the **Reply box**. Then, click the **Submit** button.

TIPS:

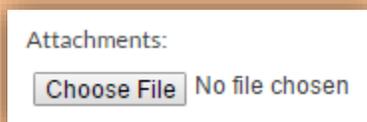➢ Include tags in the designated field for easy search

Topic Tags:
sample

➢ Click the tick box to provide email notification in forum conversations

☑ Notify me of follow-up replies via email

➢ Attach documents for reference by clicking the **Choose** file button. Attachments can be any file type, such as .jpeg, .pdf, .ppt, and .doc.

Attachments:
Choose File | No file chosen

➢ Links may also be included in the message content by clicking the **insert link** icon.

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Create New Forum Topic

In the Forum page, scroll down below the list of available forums.

Step 1:
Provide the Topic Title

Step 2:
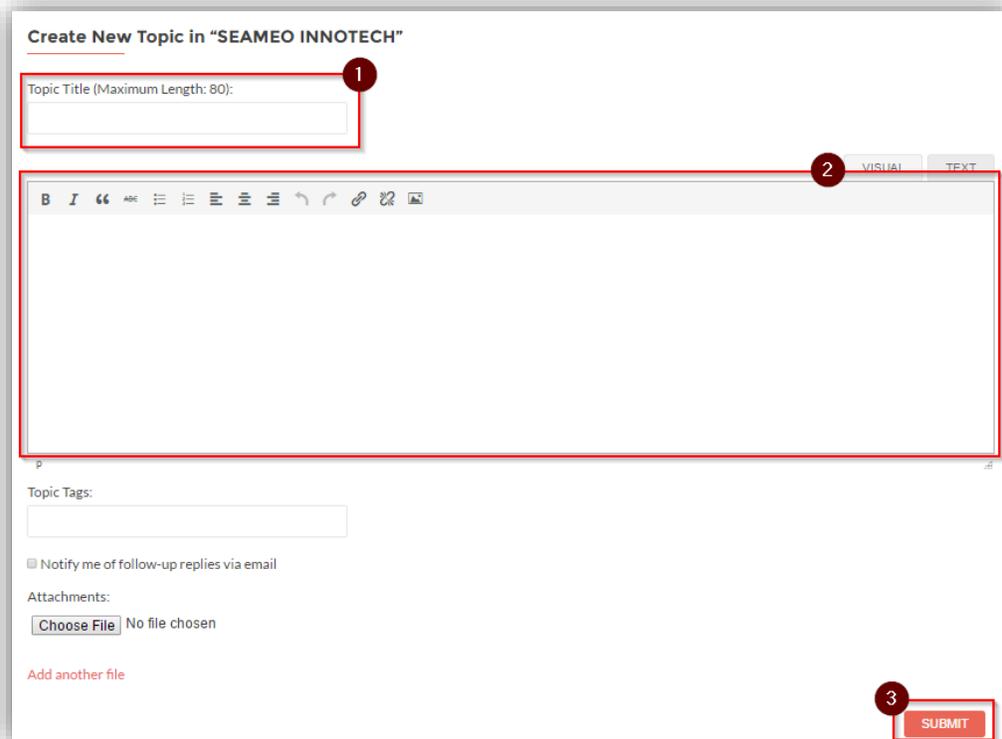Type in initial details, question or description.
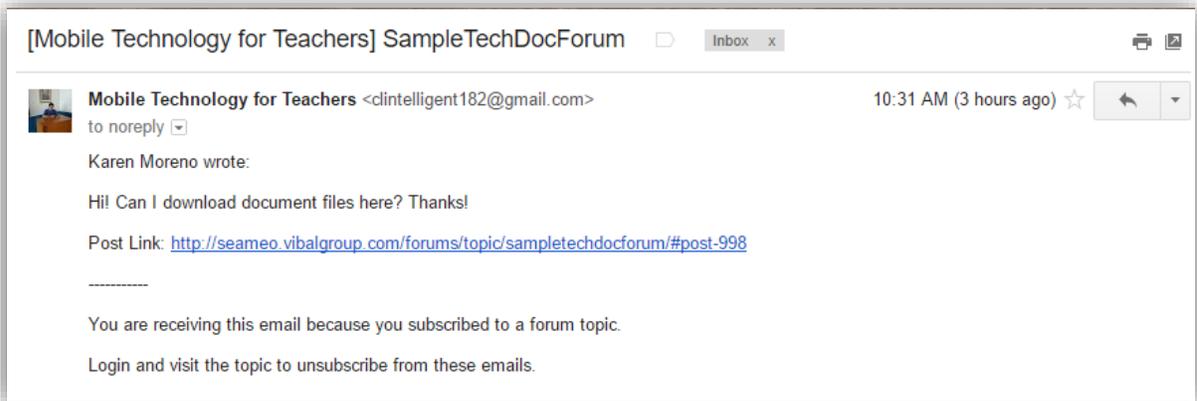
Step 3:

Then, click the **Submit** button.

When tick box for email notification is ticked, you will receive an email for every reply or comment posted to the forum.
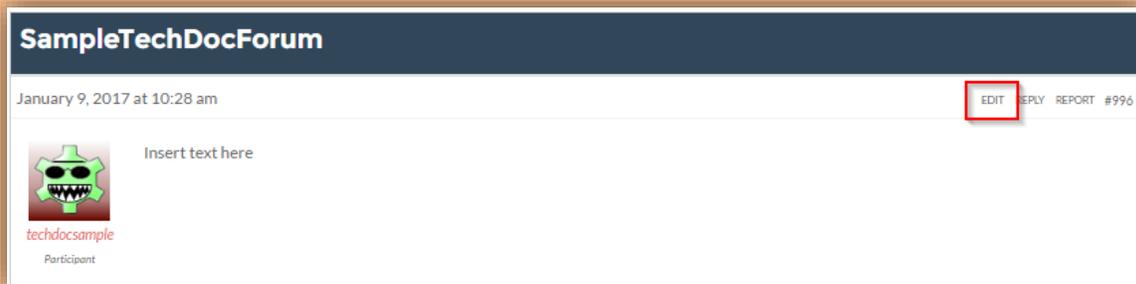

You may click the link provided in the email content to quickly check the forum where the reply was posted.

Support

Visit https://codex.wordpress.org/Main_Page for the WordPress online manual, which also provides a living repository for WordPress information and documentation.

= END =