

## SEAMEO INNOTECH

### Southeast Asian Educational Innovation Awards 2021-2022

Theme: *Educational Innovations in the Time of Covid 19:*

*Exploring Possibilities to Improve Learning for All*

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## NOMINATION FORM

**The deadline of submission is on 31 August 2021**  
**For more information, please visit [www.seameo-innotech.org/sea-eia](http://www.seameo-innotech.org/sea-eia)**

### Guidelines for Submission

1. The nominations (paper submissions or electronic files sent by e-mail) should reach SEAMEO INNOTECH no later than 17:00 Hrs (Philippine time, GMT +8) on 31 August 2021.
  - a. E-mail submissions should be addressed to [info@seameo-innotech.org](mailto:info@seameo-innotech.org)
  - b. Paper submissions should be sent by mail or courier to:  
INNOTECH Southeast Asia Educational Innovation Awards (2021-2022)  
c/o SEA Educational Innovation Awards Secretariat  
Commonwealth Avenue, Diliman, Quezon City 1011  
Metro Manila, PHILIPPINES
2. Nominations submitted should include the following:
  - a. Completed "Nomination Form"
  - b. Photos showing classroom or school activities; a maximum of five (5) photos with captions in English can be submitted.
  - c. Support materials, such as sample teaching/learning materials, video presentations or sample lessons.
  - d. For videos about the innovation, the video should be in MP4 format, not more than 5 minutes in length.
  - e. The sample materials and video should be in English; if they are in the national or local language other than English, a brief explanation in English should be provided to enable reviewers to appreciate the material presented
  - f. In case of activities/initiatives done by a group, a statement of the role of the nominee in the development and implementation of the innovation, and an acknowledgement signed by the other members of the group should be included in the submission.
3. SEAMEO INNOTECH will send an e-mail confirmation/acknowledgement of entries within one week upon receiving your submission; please inform SEAMEO INNOTECH (Email: [info@seameo-innotech.org](mailto:info@seameo-innotech.org)) in case you do not receive an acknowledgement.

Are you nominating an innovation made by an individual or a group?

- Individual
- Group (Please proceed to Part 2)

<b>PART 1: INDIVIDUAL NOMINEE'S PERSONAL INFORMATION</b>	
<b>NAME:</b>	<b>TITLE:</b>
<b>MAILING ADDRESS:</b>	
<b>EMAIL ADDRESS:</b>	<b>PHONE NO.:</b>
<b>EDUCATIONAL BACKGROUND</b> (degrees obtained, major fields, institution, year attended) <i>(maximum of 500 words)</i>	
<b>PROFESSIONAL BACKGROUND</b> (position/designation, school/organization, years of service) <i>(maximum of 500 words)</i>	
<b>NOMINEE'S ROLE IN THE DEVELOPMENT OF THE INNOVATION</b> <i>(maximum of 500 words)</i>	

<b>PART 2: SCHOOL PROFILE</b>	
<b>NAME OF SCHOOL:</b>	
<b>ADDRESS:</b>	
<b>PHONE NO.:</b>	<b>EMAIL ADDRESS:</b>
<b>NAME OF SCHOOL HEAD/PRINCIPAL:</b>	
<b>EMAIL ADDRESS:</b>	
<b>SCHOOL BACKGROUND INFORMATION</b> <i>(description of the school/learning center and its community, number of teachers and students, levels/grades offered, etc.) (maximum of 500 words)</i>	

**PART 3: THE INNOVATION**

**DESCRIPTIVE TITLE OF THE INITIATIVE:**

**BACKGROUND AND RATIONALE** *(Describe the operational context that prompted development and try-out of the innovation. What are the issues that the innovation sought to address? What constraints and concerns in education delivery did it address? What is the purpose and the objectives for developing and introducing the innovation?)* (maximum of 1,000 words)

**DEVELOPMENT OF THE INNOVATION** *(Present the process in designing and developing the innovation. How did the nominee analyze the needs and issues which prompted the development of the solution or innovation? What are the major design considerations, success factors, and the approach to introduce the innovation?) (maximum of 1,000 words)*

**TRY-OUT AND IMPLEMENTATION** *(Describe how the innovation was introduced to the intended beneficiaries, the resources needed to try out and introduce/apply it in the classroom, the participation of other education partners or stakeholders, significant feedback and reactions from students or other stakeholders as well as problems encountered, if any, and how they were addressed.) (maximum of 1,500 words)*

**EVALUATION RESULTS** *(Describe the evaluation methods adopted, how the effectiveness of the innovation was measured, as well as the improvement in learning observed due to the innovation.) (maximum of 1,000 words)*

**LESSONS LEARNED AND SUCCESS FACTORS** *(Drawing from the application of the innovation, describe the lessons learned and insights gained from the experience. State some of the success factors that contributed to the success of the initiative, and how these practices can be sustained.) (maximum of 500 words)*

**LIST OF SUPPORTING DOCUMENTS** *(Please list the attachments submitted with this nomination form such as project implementation plans, learning materials, lesson plans, sample worksheets, and photos. If you submitted photos, please include the captions in English in this section.)*

Sample:

Document 1: Action Plan

Photo 1: Students using the online tool to learn parts of the human body.

## Privacy Statement and Consent to Use of Data

SEAMEO INNOTECH takes data privacy seriously. The personal information that you share with us will be treated with utmost care and sensitivity. SEAMEO INNOTECH undertakes that all personal details shared and photo/video/audio documentation submitted in relation to your participation in the SEA Educational Innovation Awards and other SEAMEO INNOTECH programs/projects/activities shall be used solely by the Center for educational purposes. These are collected for the following:

- for use in Center-generated reports, documents, publications and audio-video productions;
- for inclusion in databases of Center participants, partners and stakeholders;
- to make appropriate logistical arrangements, whenever necessary;
- to contact you for any updates related to Center programs/activities, as well as address queries and questions that you may have;
- to identify persons to contact in case of emergency; and
- to send evaluation instruments and other post-program/post-activity documents as needed.

The Center further undertakes that your personal details and photo/ video/ audio documentation will only be used for non-commercial purposes. Adequate control, means and access to your personal data are in place to ensure the safety, integrity and confidentiality of information that you have shared.

- I have read and understood the data privacy policy of SEAMEO INNOTECH and agree with the statement given. Further, I have given consent to the collection and use of my personal information as well as photo/video/audio documentation for purposes stated above.**

**I hereby declare that the details and information given above are complete and true to the best of my knowledge.**

\_\_\_\_\_  
Nominee's signature above printed name

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
Nominator's signature above printed name

\_\_\_\_\_  
Date signed